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NOTTINGHAM CITY COUNCIL

BASFORD AND BESTWOOD AREA COMMITTEE

MINUTES of the meeting held at Loxley House, Station Street, NG2 3NG on 14 December 2016 from 4.35pm to 5.55pm

Membership

<u>Present</u> <u>Absent</u>

Councillor Cat Arnold (Chair)

Councillor Brian Grocock

Councillor Alex Norris

Councillor David Smith (Vice Chair)

Councillor Linda Woodings

Colleagues, partners and others in attendance:

Chris Easton - Bestwood Church

Dianne Finnie - Bestwood Park Community Association

Gary Cawthorne - Bestwood Partnership

Laura Arnold - Community Protection Officer

Mark Leavesley - Governance Officer
Joss Ink - Local resident

Dale Griffin - Neighbourhood Development Officer
Wade Adams - Nottingham City Homes Officer

Michael Savage - Nottingham City Homes (Tenant Representative)

Insp Gordon Fenwick) Nottinghamshire Police

Insp Christine Busuttil)

John Hales - Stockhill and Ladbrooke Tenants and Residents (SALTAR)

28 APOLOGIES FOR ABSENCE

Councillor Grocock) personal

Councillor Wildgust)

Sharon Fullerton (Bestwood Estate Community Centre)

Gursharan Nijran (Neighbourhood Development) Kim Pavier (Bestwood Advice Centre)

29 <u>DECLARATIONS OF INTERESTS</u>

None.

30 MINUTES

The Committee confirmed the minutes of the meeting held on 21 September 2016 as a correct record and they were signed by the Chair.

31 POLICE UPDATE

Inspectors Fenwick and Busuttil, Nottinghamshire Police, updated the Committee on policing matters in the wards.

RESOLVED to note the update.

32 UPDATE FROM COMMUNITY REPRESENTATIVES - GOOD NEWS ITEMS

Dianne Finnie - a recent Community Reps Celebration event, held at the Council House, was good as it was an opportunity to talk to other area representatives and share ideas etc.

Chris Easton - a recent Christmas Launch event in Bestwood was attended by 900 people, and included 180 children performing on stage.

RESOLVED to appoint John Hales, SALTAR (Stockhill and Ladbrooke Tenants and Residents) as a community representative for the remainder of the 2016-17 municipal year.

33 AREA BASED GRANTS

Gary Cawthorne, Bestwood Partnership, presented a report, which was handed around the table (a copy of which is attached as an appendix to these minutes), detailing activities, events and performance during the period July to September 2016.

During discussion, it was stated that due to the current financial situation both locally and nationally, some hard decisions may have to be taken regarding funding for local centres etc. It was highlighted to those present that under-used centres may not be viable in the future, so 'use it or lose it' discussions may have to take place.

RESOLVED to note the report.

34 NOTTINGHAM CITY HOMES: PERFORMANCE AND ENVIRONMENTAL SCHEMES

(a) Performance

Wade Adams, Area Housing Manager, Nottingham City Homes (NCH) updated the Committee on performance against key issues and themes linked to local priorities and strategic themes for NCH, including the capital programme and major work, area regeneration and environmental issues, key messages from the Tenant and leaseholder Congress, Tenant and Resident Association updates, area performance and positive publicity.

RESOLVED to note the report.

(b) Environmental Schemes

RESOLVED to note that there are no schemes for approval at this meeting and, as such, the remaining available balances are £95,055.70 (Basford) and £56,241.33 (Bestwood).

35 AREA COMMITTEE CLUSTER REPORT

Nick Burns and Laura Arnold, Community Protection Officers, presented the report, which responded to queries raised at Area Cluster meetings held in September 2016.

Basford and Bestwood Area Committee - 14.12.16

Local issues raised included CPO patrol arrangements, what are the priorities for enforcement action and how is enforcement activity reported, what is the focus regarding public realm blight, which CPOs are responsible for which ward/area and which department is responsible for certain issues (i.e. Council Cleansing Team or NCH Environmental Team).

RESOLVED to note the report.

36 BASFORD AND BESTWOOD WARDS REPORT

Dale Griffin, Neighbourhood Development Officer, presented the report, which detailed current priorities and issues, and provided details of forthcoming events and activities, in the Basford and Bestwood wards.

During discussion, it was stated that the Toton Close proposals, for which funding was agreed last year, would be finalised at a meeting in January 2017.

RESOLVED to note the report.

37 <u>FINANCE AND DELEGATED AUTHORITY SPEND: Q2 - JULY TO SEPTEMBER 2016</u>

Dale Griffin, Neighbourhood Development Officer, presented the report, which detailed decisions taken under delegated authority since the last Area Committee meeting held in September 2016.

RESOLVED to note the actions taken under delegated authority in respect of projects in the Basford / Bestwood wards as follows:

Basford schemes	Cost (£)
Highbury Vale summer fun day	650
Stockhill Park summer fun day	750
Rosegay football programme 2016	900
Highbury Olympics	500
Balance brought forward 2015/16	5,550
Allocation 2016/17	15,000
Total available 2016/17	
Allocated as at 30/09/2016	10,835
Total available	9,715
Bestwood schemes	
Money Box school savings project	250
'Love you, Love Bestwood' event	565
Southglade Park Live 2017	1,500
Nottm African Women Empowerment Forum	500
Balance brought forward 2015/16	10,176
Allocation 2016/17	15,000
Total available 2016/17	
Allocated as at 30/09/2016	17,690
Total available	7,486
3	

38 AREA CAPITAL FUND - 2016/17 PROGRAMME

Dale Griffin, Neighbourhood Development Officer, presented the report, which detailed the latest spend proposals under the Area Capital 2016/17 Programme, including highways, footpaths and public realm.

RESOLVED

(1) to approve the following schemes, prioritised since the last meeting held in September 2016:

Basford - Transport schemes	Cost (£)
Heatherley Drive - footpath reconstruction Runton Drive- footpath reconstruction Wilkinson Street - traffic flow improvement scheme	49,740 14,160 1,000
Basford - Public realm schemes	
Western Boulevard - vehicle access Whitemoor Park - removal of shelter David Lane / Mill Street - 'Keep Clear' markings Cinderhill Island - 'Keep Clear' markings Wilton Street - installation of bollards Heatherley Drive - footpath reconstruction Basford Library - landscaping works	6,000 730 1,600 2,000 244 12,390 11,000
Bestwood - Transport schemes	
Bestwood Park Drive West - pedestrian safety barriers Gainsford Crescent - bus stop cages	714 4,000

(2) to note the remaining available balances of £18,248 (Basford) and £69,629 (Bestwood).

39 DATE OF NEXT MEETING

RESOLVED to note that the next meeting will be held at 4.30pm on Wednesday 29 March 2017.

AREA BASED GRANT



BESTWOOD AND BASFORD

LEAD ORGANISATION: THE BESTWOOD PARTNERSHIP QUARTERLY REPORT TO AREA COMMITTEE

Gary Cawthorne, Development Manager, November 2016

SECTION 1 – GRANT MANAGEMENT

1.1 Partnership meetings (please add rows as required)

Date of meeting	Purpose of meeting	No. of organisations attending
July-Sept 2016	Wide range of meetings with partners to monitor performance, funding and monitoring requirements in qu 2	9 partners involved
Oct-Dec 2016	Further partnership meetings are planned for future quarters. (See also 5.5 below)	All partners

1.2 Area Committee / cluster meetings

	inititate / Graduct integrange
Date of	Overview of ABG within meeting / outcome
meeting	
2 nd Sept	AREA 2 COUNCILLORS CLUSTER MEETING attended, to discuss the format
2016	of presentation to be made at Area Committee later in the month and update
	elected members on performance so far.
21 st Sept	MEETING of AREA TWO COMMITTEE
2016	AGB Area 2 profiles and qu 1 performance explained with written summary of activity and how priorities are being addressed and by which partner agencies. The opportunity was given for feedback from elected members and others present so that future activity may be adjusted to reflect the observations of Area Committee. This open approach was very much welcomed, with agreement to meet with ward members as requested, together or separately by ward or interest in particular priority. While the contract requires bi-annual reports, updates to all Area Committee meetings were offered and welcomed.

1.3 General overview

As will be seen in the report, almost all outputs and outcomes have been achieved or exceeded in qu 2. In the few instances where anticipated activity has not taken place, this is noted under Emerging Issues for each priority so that it can be remedied in future quarters.

It is noted that Priority 4 (Community Associations) and 5 (Voluntary and Community Sector Support in many instances overlap, so outputs and outcomes in one are often addressed by organisations operating under the other. This is inevitable, and good, showing the close working between partners in these two strands of the funding. But, once again, the same outputs and outcomes are not duplicated across priorities.

I would wish to emphasise that the Bestwood Partnership does not see its function merely as a grants manager or distributor of funds, but rather as a key player in helping to create and sustain community by negotiating or operating such projects as will benefit the citizens of the local area. For this reason, our input is significantly greater than the management fee would itself allow for: such value is added at many levels in the co-ordination of projects and activity under the Area-based Grant: this is undertaken willingly by us, because this kind of programme is at the heart of why the Bestwood Partnership exists at all.

SECTION 2 – EMPLOYMENT AND TRAINING

2.1 Services delivered (please add rows as required)

Organisation Name	Outline of activity delivered including
Bestwood Directions	40 job-club sessions were provided, with 13 in July, 14 in August and 13 in September, at Southglade Access Centre with New College Nottingham tutors. 29 IAG sessions at Basford Library (Tuesdays pm) 47 IAG appointments at Bestwood Directions (daily) Courses were provided in Keeping Up with the Children (at Southwark School), English (Southwark), First Aid, I.T. for beginners, BSL level 1, Employability Skills, at Bestwood Directions and Southglade Access Centre
New College Nottingham	Tutor provision for job-clubs shown above Food Hygiene course at Bestwood Directions.
Bestwood Advice Centre	Benefits-to-work calculations for individuals as telephone consultations provided. There has been a low level so far owing to staff sickness at the Centre which explains the figures

2.2 Period Progress

Please give a brief overview of any other key activities undertaken this quarter

The development of outreach in Basford ward and the consolidation of activity in Bestwood is now fully in place, and outputs/outcomes reflect this. Bestwood and Directions work closely with Bestwood Advice Centre and New College Nottingham to ensure a seamless service to the over 29s.

We have participated in the Area 1 & 2 Employment Strategy groups, helping produce an area plan for ongoing employability support for local citizens, also the City-wide Employment and Skills Community Co-ordination and Strategy meeting. This brings together good practice across a range of agencies including the area lead organisations.

Attendance at the Southglade Summer Fair (Bestwood) and Vernon Park Fun Day (Basford) in July brought were opportunities for promoting the service we provide and showcasing course opportunities. The Southglade Park Live event on 28th July was used for consultation on training needs, which will inform qu. 3 & 4 courses provided. NCN represented the partnership at the Love Lou Love Bestwood event on 24th September. We also continue to participate in the NAT meetings in Bestwood and Basford in order to network with other agencies and providers. Regular operational meetings have taken place with Right Track in order to cross-refer customers between areas 1 & 2.

2.3 Outputs and Outcomes

Quantitative Output & Monitoring	Quarterly target & actuals								
method	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4	
Job club sessions provided	25	39	25	40	25		25		
Training / educational opportunities provided	2	3	4	7	7	:	7		
Individual support sessions provided	25	23	25	76	25		25		

Qualitative Output & Monitoring		Quarterly target & actuals								
method	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4		
People aged 29+ supported through job clubs	25	17	25	64	25		25			
People aged 29+ in sustainable employment	5	2	10	8	10	:	15			
People improving financial awareness	5	5	10	3	10		15			

Please complete the Employment and Skills spread sheet to identify individuals you or your partners have supported. **This is forwarded separately.**

2.4 Emerging Issues

Summary of issue	RAG rating (red/amber/green)
Lack of previous employability provision in Basford ward has been resolved by the provision under this priority activity	Green
Bestwood Advice Centre has been understaffed through sickness, which has impacted on their ability to deliver on benefits to work calculations. This situation which is expected to resolve in qu. 3	Amber

2.5 Planned activity next quarter

Please give a brief overview of key activities planned for the next quarter

In qu . 3 an increase of provision to assist clients in developing financial awareness will be in place, with participation in the Financial Resilience group for the area. The relationship between the Bestwood Partnership and Bestwood Advice Centre will be further developed, so that our organisations work ever more closely together to the advantage of citizens seeking employment and/or welfare rights advice.

Participation in local events will continue, in particular the Opportunities Events at Southglade for area 2 and Bulwell which is for area 2 but where it is anticipated that a large proportion of people who will attend will actually be Basford residents. These events have been developed by the Rebalancing the North Project for the area jointly with ourselves and Right Track.

Pre-employment courses in First Aid, Paediatric First Aid and Safeguarding will be added to the programme and will take place in November.

SECTION 3 – CHILDREN & YOUNG PEOPLE

3.1 Services delivered (please add rows as required)

Organisation Name	Outline of activity delivered including • number of sessions • location of sessions • days/times of sessions
CBF Gymnasiums in conjunction with ACAF	Outreach programme: Bestwood Mondays 6 – 9 Basford Tuesdays 5 – 8 Basford /Bestwood Wednesdays 5 -8 Bestwood Wednesdays 5 – 9 Basford Thursdays 4 – 7 Bestwood Fridays 6 – 9 Youth work sports activities sessions at Southwark Mondays, Wednesdays, Thursdays & Fridays 5 – 6 (all with adjusted times/days in September) A Summer Camp took place for two weeks in August with multi-sports and multi-art activities, at Henry Mellish and Brooklyn The age-group was predominantly 11-13 and 15-16, with football particularly popular.

3.2 Period Progress

Please give a brief overview of any other key activities undertaken this quarter

Work in qu 2 continued to develop activity to fill gaps in provision which had emerged prior to April.

CBF with ACAF represented the partnership at the YPP panel for the area. They worked with both Basford and Bestwood NDOs on shaping the young people's offer in the area. They worked with the local football teams on signposting young people into organised sport. The summer programme was a key element, to help fill young people's free time.

A Survey of young people was undertaken which showed the desire for a summer programme (94%). 50% were expecting to have some kind of holiday. Young Poeple were happy to attend Basford at Southwark centre, provided that sessions went on later than 4 pm.

The Youth Strategy Group which has been set up between the Bestwood Partnership, CBF Gymnasiums, City Council officers and all those active in the area working with young people, continues to ensure a co-ordinated approach and meets regularly.

3.3 Outputs and Outcomes

Quantitative Output & Monitoring method			Quarte	rly tar	get & a	actuals			
		Q1	Q2	Q2	Q3	Q3	Q4	Q4	
Universal sessions provided	15	22	15	30	15		15		
Outreach or detached sessions provided	5	10	10	20	10		5		
Targeted sessions provided	0	4	3	10	4		3		
Mapping exercise of existing youth provision		0	0:	0	1		0		
Qualitative Output & Monitoring		Quarterly target & actuals							
method	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4	
Young people engaged through universal provision	50	80	50	70	50		50		
Young people engaged through detached or outreach provision	25	40	25	30	25	325	25		
Young people individually assessed and supported in targeted provision		0	10	10	10		10		

3.4 Emerging Issues

Summary of issue	RAG rating (red/amber/green)
Need to look at doing more Arts-based activities and look at activities such as Dance which incorporate ad different gender balance in anticipated take-up. This is from consuttation with young people	Amber
Individual young people to continue to be identified through Young People's Panel to be worked with in targeted sessions, especially where there has been police involvement, or identified as at risk	Amber
Gaps in young people provision in both wards, with limited youth work undertaken by other agencies, incl. City Council provision. Work undertaken in previous ABG cycle had either ended or not developed and new activity started or renewed in conjunction with local organisations	Amber

3.5 Planned activity next quarter

Please give a brief overview of key activities planned for the next quarter

New activities for Young People in Trampolining, and Music (based in Basford) and Dance (based in Bestwood) will be explored and put in place as soon as practicable to address the issue shown above in response to the wishes of young people. October Half-term will have a special programme, at Henry Mellish, Heathfield, Southwark and Southglade venues, Monday to Thursday.

The draft mapping exercise of existing provision will be finalised as a working document to show hot-spots, provision, gaps in provision and help focus future activity under ABG and other provision for young people in the area. Outreach provision in Bestwood will continue to be adjusted in response to perceived need and at the request of the Youth Strategy group members.

The Youth Strategy Group and the Young People's Panel will continue to be linked through CCF membership, so ensuring that our strategic aims and focus are then related to the reality of the needs of individual young people for targeted support.

3.6 Communications and Partnership work

Please describe how you have worked with the Early Help Team, Young Peoples Panel, (eg through referrals) and any other Nottingham City Council Officers this quarter.

The Youth Strategy Group, which, involves City community workers, Early Help Team, and links to the Young Peoples Panel, continues, hosted here at Bestwood Directions. Aims and objectives of the group are under development, but primarly to ensure that the referral process for targeted youth work is clearly defined and that the work of CBF continues to be effective in addressing identified need. City community workers are also involved in this, and are currently assisting with the Mapping Exercise for the area to, above all, identify gaps in provision for young people.

A referral process has been set in place to ensure young people at risk are particularly identified and worked with as a key element of targeted work under this priority.

SECTION 4 – COMMUNITY ASSOCIATIONS

4.1 Services delivered (please add rows as required) .

	Outline of activity delivered including
Organization Name	number of sessions
Organisation Name	location of sessions
	days/times of sessions
	36 members of pre-school (mon – Fri 7 – 6)
	18 members of after-school club (Mon – Fri 3 – 6)
- 78 · · · · · · · · ·	20 in Chatter Matters group (mon 1 – 3)
••• • • • • • • • • • • • • • • • • •	10 members of church group (Mon 7 – 9)
Bestwood Park	30 members of Space Inclusive group (Tues 10 – 12)
Community	30 members of over-60s group
Association	20 in Ladies Club (Wed 7 – 9)
ASSOCIATION	20 on Computer Maintenance course (Th 8.30 – 11.30)
	20 in Holiday Club school hols (Mon – Fri 7 – 6)
	30 attending booked party
	10 on evening training sessions
	10 attended councillor surgery
	Centre is open to all local citizens to access, appropriately on a
Bestwood Estate	weekly basis when needed. Further details of sessions to qu 3
Community	monitoring. Key activities are elderly lunch club and dementia
Association	support group. The centre continues to host Pre-School Learning Alliance provision.
	4 groups used the centre, with 35 people regularly attending.
Leen Valley	Development plan aiming towards centre becoming self-sustaining
Leen Valley	in due course
Community Association	1 new active volunteer at the Centre
Association	Fun Day when centre opened to all
	Two special events (see 5)
Heathfield Community Association	*Allocated but cheque payment with-held until some resolution to the
	issues raised under 4.4 below and monitoring of existing activity can
	be achieved. It is known that activity does take place at the centre
	meanwhile but it need to be confirmed and the future of the Centre
	secured.

4.2 Period Progress

Please give a brief overview of any other key activities undertaken this quarter

The Centres are now working towards a common formula as a baseline for the monitoring of activity, while being encouraged by us to work to their own individual style and strengths. At the same time, links between the Centres have been strengthened to allow mutual networking and learning best practice from one another. Discussions have taken place as to where one centre can help another in a specific issue, rather than re-invent the wheel each time.

The Bestwood Partnership has been proactive in building a constructive relationship with all the Centres, both in respect of general support and encouragement and also troubleshooting issues as they arise (see below, 4.4)

Work to improve the ability of Community Associations to deliver effectively is covered under priority 5 (see below).

4.3 Outputs and Outcomes

Quantitative Output & Monitoring	Quarterly target & actuals									
method	Q1	Q1,	Q2	Q2	Q3	Q3	Q4	Q4		
Community associations enhancing membership	1	1	1	1	0		1			
Community associations accessing financial support	0	1	1	1	1		1			
Community centre development plans improved	0	0	0	1	0		4			

Qualitative Output & Monitoring	Quarterly target & actuals							
method	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
People accessing community centres	100	350	100	254	100		100	'
Community associations increasing financial sustainability	0	0	1	0	1		1	
Community associations improving their governance	1	1	0	3	1		1	
New volunteers active in community associations	3	3	3	1	3		3	

4.4 Emerging Issues

Summary of issue	RAG rating (red/amber/green)
Bestwood Estate Community Centre needs additional management committee members: NCVS to work to try to achieve this (priority 5). In all other respects the Centre is very active and open to the community	Amber
Heathfield Community Association – management, building and committee membership issues as yet unresolved. Bestwood partnership, NCVS and Nottingham City Council officers working to try to remedy this	Red

4.5 Planned activity next quarter

Please give a brief overview of key activities planned for the next quarter

The relationship between the Lead Organisation and its Community Association partners, having been established, will now move to the phase where levels of activity and future plans may be more closely examined with a view to greater self-sustainability where this is possible. We also intend to continue to develop the relationship, as a partnership, between the Associations themselves.

A number of pre-Christmas events are planned by the Commnity Centres which will widen attendance and participation and be also used to promote further activities in the Centres.

N.C.V.S. is working with us (see priority 5) to support the emerging needs and requests of the Centres and The Bestwood Partnership works closely with Nottingham City Council Neighbourhood Development Officers and local Councillors to support the Centres, this will continue and develop in qu 3.

SECTION 5 – SUPPORT FOR LOCAL VCS INFRASTRUCTURE

5.1 Services delivered (please add rows as required)

ALL COLLINGS GRITAGIES	(blease add rows as required)
	Outline of activity delivered including • number of sessions
Organisation Name	location of sessions
	days/times of sessions
Nottingham Council for Voluntary Service	Funding has provided financial, organisational and training opportunities for local organisations: Note that some outputs/outcomes have impacted positively in priority 4 (Community Associations) Governance and funding support around activities for BME activities to Spring SLR group (Basford ward) Advice to Linc-Training re changing from company to voluntary sector status and renting office space (Basford) Eden Hearts group, support with funding applications for diversionary activity for young people (Bestwood ward) Bestwood Park Community Association support around governance and relationships with centre users & financial procedures, and volunteer training Bestwood Estate Community Association training for prospective new trustees (3) Leen Valley Community Association, support in transferring to new legal structure
The Partnership Council	Funding to provide voluntary sector forums: outputs to be counted in qu 3 onwards
Leen Valley Community Association	Two special events delivered.
The Bestwood Partnership	Management support to Bestwood Advice Centre

5.2 Period Progress

Please give a brief overview of any other key activities undertaken this quarter

The partnership with NCVS and its delivery of support to community associations and other voluntary and community sectors groups and organisations in the area was quickly put into operation as shown by the activity listed above. Dialogue between The Bestwood Partnership and the key work at NCVS ensures an effective referral process by which support can be given at quite short notice, that minimising risk in vulnerable situations for groups.

5.3 Outputs and Outcomes

Quantitative Output & Monitoring method	Quarterly target & actuals								
	Q1	Q1.	. Q2	Q2	Q3	Q3	Q4	Q4	
One off activities / events delivered by local organisations	0	0	4	4	4		4		
Financial and organisational support sessions	0	0	2	5	4		4		
Training opportunities taken up by local organisations	0	0	2	2	4		4		
Voluntary sector forums	0	0	0	0	1		1		

Qualitative Output & Monitoring	Quarterly target & actuals								
method	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4	
Local organisations improving service delivery	0	0	2	0	4		4		
Local organisations improving financial sustainability	0	0	2	3	4		4		
Local organisations improving management capacity	0	0	2	2	4		4		
Local organisations increasing their knowledge	0	0	2	2	4		4		

5.4 Emerging Issues

Summary of issue	RAG rating (red/amber/green)
Bestwood Advice Centre has been understaffed through staff shortages and sickness, a situation being addressed through Bestwood Partnership management support. Measures to improve staff levels now put in place.	Amber
Partnership event planned for the Autumn has now been moved, for positive organisational reasons, to qu. 3	Green

5.5 Planned activity next quarter

Please give a brief overview of key activities planned for the next quarter

Referrals to NCVS for voluntary group support will of course continue.

The pre-Christmas period is an important time in the community where many people attend a wide range of events in the area, and these opportunities will be used to inform people about the Area-based Grant and bring together citizens and groups and use consultation mechanisms to ascertain needs and wishes of the community organisations. The Bestwood Partnership will undertake this in connection with workers from other agencies operating in the area. These forthcoming occasions will also be used to promote the February Partnership event which will, in qu. 4, focus specifically on the future direction of how we continue to address the ABG priorities in the next two years of the project. Input from citizens themselves will of course have a positive effect on the ABG programme, in respect of both reception and enhanced participation.

